



Om Vidyalankar Shikshan Sanstha's

ASMITA COLLEGE OF LAW

Affiliated to the University of Mumbai and Approved by the Bar Council of India

CERTIFICATE / ADD-ON COURSE

CONTRACT & DRAFTING SKILL



FROM:

6TH OCT. 2022 TO 12TH OCT. 2022

NO. OF HOURS:

COURSE CONSISTS OF 16 HOURS

NAME OF THE COORDINATOR:

PROF. KOMAL LALIT BHANDARI

OBJECTIVES OF THE COURSE

1. Gain exposure of strategic drafting and negotiation of high value commercial contracts
2. Get hands on experience of drafting 100 types of most common commercial contracts
3. Develop the skills for negotiation of government contracts
4. Learn to calculate damages for contractual breach

EXPECTED OUTCOME OF THE COURSE

1. Understand of common drafting mistakes and pitfalls
2. Learn techniques for drafting clearer contracts
3. Practice your drafting skills by working on multiple, practical exercises
4. Receive feedback on how to improve your drafting





SYLLABUS

**MODULE 1:
BASICS OF CONTRACTS**

**MODULE 2:
FUNDAMENTALS OF CONTRACT & DRAFTING**

**MODULE 3:
PRE-CONTRACTUAL INSTRUMENTS: A STEP BEFORE THE FORMAL CONTRACT**

**MODULES 4:
DRAFTING OF CONTRACTS: UNDERSTAND THE ANATOMY OF A CONTRACT AND ITS
CLAUSES**

**MODULE 5:
EXECUTION FORMALITIES AND PROCESSES**

**MODULE 6:
DRAFTING OF EMPLOYMENT AGREEMENT, SOFTWARE LICENSING AGREEMENT, AND
NON-DISCLOSURE AGREEMENT**

**MODULE 7:
KEY COMMERCIAL CONTRACTS**